



How do I register and receive donations for my charitable organization?

Registering your organization is easy. In order to register and receive donations, you must be an official representative of an eligible organization, and then follow these easy steps:

Complete our Organization Registration Form and accept the Books By The Bushel (BBTB) Bonus Bucks Participation Agreement on behalf of your organization.

Verify your email address (we recommend that you use an email address that is associated with your charitable organization).

What is an organization administrator?

An organization administrator is an official representative of an organization that has authority to access and manage BBTB Bonus Bucks program information on behalf of their charitable organization.

Why do you need an email address for my charitable organization?

We require a valid email address so that we can communicate important program information to each registered organization. From time to time we will send emails with information about your organization's donation amounts and information BBTB Bonus Bucks program.

Can you mail our organization a donation check instead of sending an electronic funds transfer?

We do not mail donation checks due to the expense of check processing and fulfillment. We distribute donations using electronic transfer to reduce operational expenses so we can donate 100% of the funds to eligible charitable organizations.

What happens if another person has already registered my charitable organization and they were not authorized to do so?

If your organization has been registered by an unauthorized person please contact us.

How does my charity receive the donations?

Each quarter, Books By The Bushel, LLC (BBTB) makes donations to eligible charitable organizations by check. Donations will be mailed approximately 45 days after the end of each calendar quarter. To account for product returns, a portion of the quarterly donations will be withheld until the next donation cycle, subject to any reduction due to returns from prior quarters. See the BBTB Participation Agreement for more details.

How much of the customers' purchase price does BBTB donate?

BBTB will donate 0.5% of the purchase price from customers' eligible purchases to the charitable organizations they select. The purchase price for each item is the sale price, excluding shipping, handling, taxes, and service charges, and less any rebates, returns, and bad debt. Certain items are not eligible for and will not result in donations.

In order to receive a donation disbursement, what is the minimum amount my organization needs to have accrued from customer purchases?

The minimum amount a charitable organization must accrue to receive a quarterly donation is \$5.00. If the total donation amount due to your organization, based on the purchases by all customers who selected your charitable organization, is less than \$5.00 as of the end of a given calendar quarter, BBTB will hold the donation amounts and add them to donation amounts allocated to your organization in subsequent calendar quarters. However, if you have an accrued donation that remains below \$5.00 for four consecutive quarters, BBTB will disburse accrued donation amounts to you in the donation cycle following the fourth quarter, even if the donation amount is less than \$5.00. For complete details, see the BBTB Participation Agreement.

Can I view the amount of donations my charitable organization has received?

We currently do not provide reports that enable viewing of donations received.